

COMPLIANCE MATTERS.

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News and Insights from Chapman's Department of Institutional
Compliance and Internal Audit



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We value your input and would love to hear your thoughts on live training sessions—please share your feedback with us!



JOBS



Job Scams

By Peter Aguila

Summer is upon us! Whether you are new to the workforce or searching for a new job, employment is a must for most of us. Job scammers know this and want to take advantage of it. In this article we will talk about what a "job scam" is and how to avoid them.

A job scam is the attempt to defraud people seeking employment. Job scammers advertise just like regular employers. They promise better employment opportunities, working hours, and higher wages. Money isn't the only goal for scammers, sometimes, personal information is the intended goal.

In 2023, the Federal Trade Commission (FTC) recorded **108,459** reports related to job scams, totaling **\$500.8M** in losses.



Examples of a job scam

There are many ways job scammer can perpetrate the scam. Here is a list of a few.

Work-from-home job scams

These advertisers claim that you can make lot of money from home but require you to purchase starter kits, attend trainings, or obtain certifications.

Fake check scam

Here, the advertiser ask you to deposit a check from your new employer and send back some money due to overpayment. Ultimately the check bounces, and the bank will want you to repay the full amount of the fake check.

Mystery Shopping job scam

Just like the fake check scam, this usually involves receiving a check from the scammer and being required to wire money back for "taxes," "fees," or some other reason. Once the money is sent, it is gone.

AVOIDING JOB SCAMS

Search Online

- Look up the name of the company or the person who's hiring you, plus the words "scam," "review," or "complaint." See what others are saying about the company.

Never bank on a "cleared" check

- No honest potential employer will ever send you a check to deposit and then tell you to send on part of the money, or buy gift cards with it. That's a fake check scam..

Don't pay for the promise of a job

- Honest employers, including the federal government, will never ask you to pay to get a job. Anyone who does is a scammer.

Don't respond to a job notice saying it's with MSPA.

- The Mystery Shopping Professionals Association (MSPA) is a trade association for the customer experience industry. MSPA doesn't hire or advertise for mystery shoppers.

What to do if you are scammed

Immediately contact the company you used to send the money, report the fraud, and ask to have the transaction reversed.

Where to Complain

To report a job scam, you may visit the FTC website at [Reportfraud.ftc.gov](https://reportfraud.ftc.gov) or you can report it to your state attorney general.

Citations

FTC Job Scam Site: <https://consumer.ftc.gov/articles/job-scams#examples>

FTC Mystery Shopper site: <https://consumer.ftc.gov/articles/mystery-shopping-scams>

FTC Tableau site:

<https://public.tableau.com/app/profile/federal.trade.commission/viz/FraudReports/FraudFacts>

My Compliance

In the the "My Compliance" series, we interview various individuals around the Chapman campus to learn what compliance looks like in their specific area.

We interviewed Keith Barros about compliance and how it impacts information security.



Keith Barros
Chief Information
Security Officer

As the Chief Information Security Officer, what is your role?

My role is to keep Chapman University secure, ensure we meet compliance requirements, and create a culture of good cyber security habits.

Are there specific laws or regulations that come to mind to focus on?

Family Educational Rights and Privacy Act (FERPA) is one of the main ones. NIST SP 800-171 is another main requirement. It sets the standard for protecting controlled unclassified information in non-governmental systems.

What do you do to help us get to NIST compliance?

Part of getting compliant with NIST is creating an atmosphere of compliance. If we meet these standards, we'll be compliant with other standards. It's a matter of setting up good information security practices.

My Compliance Cont.

What advice/tips, in the information security would you give to Chapman Employees?

Security starts with the individual. If you're paying attention, a lot of red flags become easier to spot. Information Security is not here to spy. We're here to help provide solutions to your problems. A good way to think of it is this quote: "The brakes of a car are not there to stop you. The brakes are there to help you go faster. If the car didn't have any brakes, you couldn't go fast."



Are there any events planned by Information Security?

Cyber Security Awareness Month is planned for late 2024.

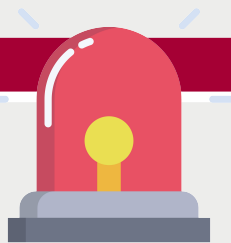


Announcements



FY '24-25 Ethics and compliance training is available!

Ethics and Compliance training is annual training released by the Office of Institutional Compliance. The training can be found in Vector Training Solutions. You may access the updated course at:
<https://chapman-ca.vectorlmsedu.com/training/home>.



Prize Alert!

We are always trying to ensure that training is accessible to all employees. This year we are attempting to develop in person training sessions if access to a laptop/desktop is not easy.

Send an email to compliance@chapman.edu to let us know if you would prefer an in person training or prefer online training. The first 40 responders will receive a small token of our appreciation.

Disclaimer: We cannot guarantee a session can be provided at the exact time requested, however, your response will help us find times that can accommodate as many people as possible.