

## Unauthorized Use of University Property and Facilities

### POLICY STATEMENT

Chapman University has an interest in ensuring that its property and facilities are used in a manner that promotes and benefits the academic community. The University may prohibit or restrict activities that do not support its academic mission or unreasonably interfere with or disrupt the education of its students and the operations of the University.

### REASON FOR POLICY

To ensure that the use of the University property and facilities is consistent with its mission and that activities do not disrupt educational activities, operations, create unsafe conditions, or damage property.

### POLICY

The University provides a process for authorized use of its property and facilities in its [Facilities Use and Event Policy](#).

The unauthorized entry or use of University property and facilities is prohibited. Uses are unauthorized if they unreasonably interfere with the educational activities of the University, disrupt its operations, violate the law or Chapman policy, or create unsafe or unsanitary conditions. The refusal to leave Chapman property or facilities at the request of a University official will be considered an unauthorized use of University property and facilities, even if the activity was scheduled and authorized in accordance with the [Facilities Use and Event Policy](#).

The following are examples of unauthorized and prohibited uses of University property and facilities:

- Activities that advocate willful damage, destruction, or seizure of University buildings, rooms, or property
- Damaging, destroying, or seizing University property, buildings or rooms (including grass, shrubs and other vegetation)
- Blocking or impeding traffic on sidewalks or pathways, roadways or in parking lots
- Blocking or impeding entrances to buildings or rooms within buildings or parking lots
- Erecting barricades of any kind
- Use of fire or open flames indoors or outdoors
- Possession or use of guns, knives, large or heavy sticks or clubs (regardless of alternative purpose), or deadly weapons, including any capable of producing, death or serious bodily injury
- Entering roof tops or other restricted areas
- Throwing items from balconies, windows or other high places
- Accumulating trash or creating other unhealthy or unsanitary conditions
- Camping or sleeping outdoors or in vehicles with or without bedding, hammock or similar devices, shelters, or other equipment "Camping" also includes the use of any part of University building or property for living accommodation purposes, such as overnight sleeping activities, making preparations for overnight sleeping (including the laying down of

bedding for the purpose of sleeping), storing personal belongings, making a fire, using any tents or other structures for sleeping, digging or earth breaking, and/or carrying on cooking activities

- Erecting tents, makeshift shelters, or any other temporary structure, whether or not occupied, unless authorized through the Facilities Use and Event Policy and unauthorized items are subject to immediate removal by the University
- Any use of amplified sound, bullhorns, drumming or other sound making activities that may disrupt the educational activities or operations of the University that has not been approved through the Facilities Use and Events Policy
- Violating the law or University policy

The unauthorized use of University property and facilities by members of the University community is sanctionable in accordance with the University's Student Code of Conduct, Staff and Administrative Handbook, and Faculty Manual. The unauthorized use of University property and facilities by those who are not members of the University community may be considered trespassing and subject to exclusion from the property and potential criminal and civil penalties.

**OFFICE RESPONSIBLE FOR POLICY:** Office of Event Operations

**WEBSITE ADDRESS FOR POLICY:** [INSTITUTIONAL POLICIES AT CHAPMAN UNIVERSITY | LEGAL AFFAIRS | CHAPMAN UNIVERSITY](#)

**WHO APPROVED THIS POLICY**

Senior Staff member submitting the policy: Harold W. Hewitt, Jr. EVP/COO

Date approved: August 5, 2024

President: Daniele Struppa

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**RELATED MATERIALS**

[Facilities Use and Event Policy](#)

[Student Code of Conduct](#)

[Faculty Manual](#)

[Academic Freedom & Freedom of Speech](#)

[Free Expression](#)

[Student Advocacy](#)

[Staff and Administrative Handbook](#)