

<p align="center">California Commission on Teacher Credentialing Intern Preconditions</p>	<p align="center">Attallah College of Educational Studies at Chapman University Preconditions Evidence</p>
<p align="center">Preliminary Single Subject & Education Specialist Intern Preconditions</p>	
<p>(1) Bachelor's Degree Requirement. Candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. Reference: Education Code Sections 44325, 44326, 44453.</p>	<p>Secondary Education website please see Admission Requirement Requirements drop down menu.</p> <p>Special Education please see Admission Requirements drop down menu.</p> <p>Additionally, please find documentation of admission criteria related to subject matter competency in the Attallah College Teacher Education Handbook pages 31-45</p>
<p>(2) Subject Matter Requirement. Each Multiple Subject intern admitted into the program has passed the Commission-approved subject matter examinations(s) for the subject area(s) in which the Intern is authorized to teach, and each Single Subject intern admitted into the program has passed the Commission-approved subject matter examination(s) or completed the subject matter program for the subject areas(s) in which the Intern is authorized to teach. Reference: Education Code Section 44325(c) (3).</p>	<p>Attallah College Teaching Credential Programs webpages has a drop-down menu titled Program and Graduation Requirements states “All teacher education candidates must demonstrate subject matter proficiency before being given daily whole class instructional responsibilities.”</p> <p>Attallah College Teacher Education Handbook pages 42-47</p>

<p>(3) Pre-Service Requirement.</p> <p>(a) Each Multiple and Single Subject Internship program must include a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in general pedagogy including classroom management and planning, reading/language arts, subject specific pedagogy, human development, and specific content regarding the teaching English Learners pursuant to California Code of Regulations §80033.</p> <p>(b) Each Education Specialist Internship program includes a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in pedagogy including classroom management and planning, reading/language arts, specialty specific pedagogy, human development, and teaching English Learners.</p>	<p>Please see University Intern Credential Program FAQ link here.</p>
<p>(4) Professional Development Plan. The employing district has developed and implemented a Professional Development Plan for interns in consultation with a Commission-approved program of teacher preparation. The plan shall include all of the following:</p> <p>a) Provisions for an annual evaluation of the intern.</p> <p>(b) A description of the courses to be completed by the intern, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching.</p>	<p>The Professional Development plan for Single Subject and Sped interns requirements may be found on page 133 of the TE Handbook and in the All Chapman University Internship contracts</p>

<p>(c) Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.</p> <p>(d) Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.</p>	
<p>(5) Supervision of Interns. (a) In all internship programs, the participating institutions in partnership with employing districts shall provide 144 hours of support and supervision annually and 45 hours of support and supervision specific to teaching English learners pursuant to California Code of Regulations §80033.</p> <p>(b) University Intern Programs only: No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person. Reference: Education Code Section 44462. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.</p>	<p>Please see Teacher Education Handbook page 133 and All Chapman University Internship contracts mandate 144 hours of support and supervision annually and 45 hours of support and supervision specific to teaching English learners.</p> <p>The Chapman University contract with participating districts mandates district responsibility for annual evaluation of intern. University Intern Programs only: No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person. Reference: Education Code Section 44462. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.</p>

<p>(6) Assignment and Authorization. To receive program approval, the participating institution authorizes the candidates in an internship program to assume the functions that are authorized by the regular standard credential. Reference: Education Code Section 44454. The institution stipulates that the interns' services meet the instructional or service needs of the participating district(s). Reference: Education Code Section 44458.</p>	<p>Please see Teacher Education Handbook beginning on Page 127. All Chapman University Internship Contracts include a clause “An Internship Credential authorizes the same service at the same level as the Preliminary Credential with some exceptions. The internship Credential is valid in one school district or consortium.” Chapman University Internship Contract, 2022).</p>
<p>(7) Participating Districts. Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential(s) involved. Reference: Education Code Sections 44321 and 44452.</p>	<p>Please see drop down menu on University Intern Credential Program Page K-12 District/School Agreements program link to Internship School agreement locations</p>
<p>8) Early Program Completion Option. (Does not apply to an Education Specialist intern program) Each intern program must make available to candidates who qualify for the option the opportunity to choose an early program completion option, culminating in a five year preliminary teaching credential. This option must be made available to interns who meet the following requirements:</p>	<p>Please see link to Chapman Early Completion Option</p>

(a) Pass a written assessment adopted by the commission that assesses knowledge of teaching foundations as well as all of the following:

- Human development as it relates to teaching and learning aligned with the state content and performance standards for K-12 students
 - Techniques to address learning differences, including working with students with special needs
 - Techniques to address working with English learners to provide access to the curriculum
 - Reading instruction in accordance with state standards
 - Assessment of student progress based on the state content and performance standards
 - Classroom management techniques
 - Methods of teaching the subject fields
2. (b) Pass the teaching performance assessment. This assessment may be taken only one time by an intern participating in the early completion option.
3. (c) Pass the [Reading Instruction Competence Assessment \(RICA\)](#) (Multiple Subject Credential only).
4. (d) Meet the requirements for teacher fitness.

An intern who chooses the early completion option but is not successful in passing the assessment may complete his or her full

<p>internship program. (Reference: Education Code Section 44468).</p>	
<p>(9) Length of Validity of the Intern Certificate. Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities. Reference: Education Code Section 44325 (b).</p>	<p>Please see Teacher Education Handbook page 133</p>
<p>(10) Non-Displacement of Certificated Employees. The institution and participating districts must certify that interns do not displace certificated employees in participating districts.</p> <p>(11) Justification of Internship Program. When an institution submits a program for initial or continuing accreditation, the institution must explain why the internship is being implemented. Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. The exclusive representative of certificated employees in the credential area (when applicable) is encouraged to submit a written statement to the Committee on Accreditation agreeing or disagreeing with the justification that is submitted.</p>	<p>Please see Teacher Education Handbook page 133. Additionally, all Chapman University Internship contracts include in Appendix A Clause 5, “Non-Displacement of Certificated Employees. The institution and participating districts must certify that interns do not displace certificated employees in participating districts (Chapman University Intern Contracts, 2022) Chapman University Intern Program meet employment shortages mandates and all contracts (Chapman University Internship contracts) include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. In addition, the local bargaining unit (teacher union) provides a written statement of support for the internship agreement.</p>