



CHAPMAN UNIVERSITY

**ALLOCATIONS COMMITTEE MEETING AGENDA**

WEDNESDAY, MARCH 1, 2023

**I. Call to Order – Tiffany (4:05pm)**

**a. Roll Call**

- i. **Present:** Whitney, Cintya, Tiffany, Pamela, Cristina, Lauren
- ii. **Absent:** Mo

**b. Approval of Minutes**

- i. **Motion:** Cintya **(4:06pm)**
  - 1. **Second:** Richie – (4:06pm)

**c. Approval of Agenda**

- i. **Motion:** Cintya – (4:07pm)
  - 1. **Second:** Richie – (4:07pm)

**II. SGA Budget**

Allocated Balances				
Fund	Amount Budgeted	Amount Paid Out	Amount Allocated	Allocated Balance
Academic Organizations	\$75,000.00	\$15,943.54	\$42,381.15	<b>\$32,618.85</b>
Student Organizations	\$119,985.00	\$38,523.15	\$107,129.31	<b>\$12,855.69</b>
Conference Sponsorship	\$35,000.00	\$9,039.60	\$35,233.85	<b>\$2,766.15</b>
Co-Sponsorship	\$28,000.00	\$3,134.09	\$17,419.31	<b>\$10,580.69</b>
Career and Graduate	\$14,000.00	\$2,208.00	\$14,000.00	<b>\$0.00</b>
Senate	\$10,000.00	\$6,382.96	\$5,970.17	<b>\$4,029.83</b>
<b>Total Allocated Balance</b>	<b>\$281,985.00</b>	<b>\$75,231.34</b>	<b>\$222,133.79</b>	<b>\$62,851.21</b>

### III. Old Business

#### a. Taiwanese American Student Association

- i. **Funding Line:** Student Orgs
- ii. **Description:** T-Shirts
- iii. **Amount:** \$800
  1. \$11.42 per shirt (x70)
- iv. **Discussion/Questions:**
  1. (Cintya) Are they paying the remaining \$61.95?
    - a. (Tiffany) Yes, most likely out of pocket hence them requesting only \$800 - XXX
  2. (Pamela) Should we wait for Elyse to approve logo?
    - a. (Lauren) No, in the past we have approved funding requests and then Elyse approves logo placement later
- v. **Motion to...fund in full (pending the Director of PR's approval of the logo placement)**
  1. **Name – Cintya (4:12pm)**
  2. **Second: Lauren - (4:12pm)**
    - a. **Yes: Unanimous**
    - b. **No: none**
    - c. **Abstentions: none**
    - d. **Motion Passed**

Commented [GW1]: Was an invoice/estimate and the design sent in?

Commented [LT2R1]: Yes! I'll add it right now!

### IV. Funding Request Appeals

#### i. Delta Sigma Pi – Appeal Approved After senate meeting

1. **Event Start Date:** February 27<sup>th</sup>
2. **Funding Line:** Academic Orgs
3. **Description:** Sigma Phi Chapter Spring 2023 Recruitment Social Events (Snacks, Juice, and Tote Bag Decorating Materials)
4. **Amount:** \$250

5. **Discussion/Questions:**
  - a. Tiffany – Clarified that the date of the event that need the materials starts on March 1st
6. **Motion to... approve the appeal**
  - a. **Cintya**
  - b. **Second:** Richie
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

## V. New Business

- a. **Senate Requests (Requests that are \$1000+)**
  - i. **3.14\_Iranian Student Cultural Organization**
    1. **Event Date:** March 14<sup>th</sup>, 2023
    2. **Funding Line:** Student Orgs
    3. **Description:** Nowruz 2023
      - a. Catered Food: \$1,275.51
      - b. Decorations (Paint, Tablecloth, Utensils, etc.) : \$359.29
    4. **Amount:** \$1,634.80
    5. **Discussion/Questions:**
      - a. Cristina - We haven't funded this organization this much this year
    6. **Motion to...recommend to fund in full**
      - a. **Cristina - (4:17pm)**
      - b. **Second:** Lauren - (4:17pm)
        - i. **Yes: Unanimous**
        - ii. **No: none**
        - iii. **Abstentions: none**
        - iv. **Motion Passed**

**ii. 4.14 Inner Peace Club**

1. **Event Date:** April 14<sup>th</sup>, 2023
2. **Funding Line:** Student Orgs
3. **Description:** Nature Retreat
  - a. Group Campsite: \$500
  - b. Retreat Activities: \$75 per person (x20 = \$1,500)
  - c. Prepared Meals: \$50 per person (x20 = \$1,000)
  - d. Sauna/Cold Plunge: \$175
4. **Amount:** \$3,175
5. **Discussion/Questions:**
  - a. Tiffany – I believe this is an event we funded, but was cancelled later on.
6. **(1<sup>st</sup>) Motion to...recommend to fund in partial \$2,175**
  - a. **Cristina-** (4:19)
  - b. **Second Lauren -** (4:20)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**
7. **Discussion/Questions:**
  - a. Lauren – Alternative amount for food that brings the food cost down to \$400
8. **(2<sup>nd</sup>) Motion to...overwrite previous motion.recommend to fund in partial \$2,575**
  - a. **Cristina-** (4:19)
  - b. **Second: Lauren -** (4:20)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**

**iv. Motion Passed**

**iii. Nikkei Student Union (NSU)**

1. **Funding Line:** Student Orgs
2. **Description:** T-Shirts
3. **Amount:** \$1,177.17
  - a. \$11.50 per shirt (x95)
4. **Discussion/Questions:**
  - a. Cristina: large student org (200-250)
5. **Motion to...recommend to fund in full**
  - a. **Cristina** - (4:25)
  - b. **Second:** Lauren - (4:25)

**i. Yes: Unanimous**

**ii. No: none**

**iii. Abstentions: none**

**iv. Motion Passed**

**b. Non-Senate Requests (Order is done based on Event Date/Priority)**

**i. Computer Science Club**

1. **Event Date:** February 22<sup>nd</sup>, 2023
2. **Funding Line:** Academic Orgs
3. **Description:** CS Club 3<sup>rd</sup> Meeting (Pizza)
4. **Amount:** \$30
  - a. \$12.99 per X-Large Pepperoni Pizzas (x3)
5. **Discussion/Questions:**
  - a. Tiffany – Submitted 2 days after the event
6. **Motion to... Deny due to request being submitted after the event.**
  - a. **Cristina** - (4:26)
  - b. **Second: Richie** - (4:26)

- i. **Yes: Unanimous**
- ii. **No: none**
- iii. **Abstentions: none**
- iv. **Motion Passed**

**ii. Accounting Society – 01**

1. **Event Date:** March 3<sup>rd</sup>, 2023
2. **Funding Line:** Academic Orgs
3. **Description:** Mock Interviews food (Sodexo)
4. **Amount:** \$250
  - a. Campus Continental Breakfast: \$4.99 per person (x50)
5. **Discussion/Questions:**
  - a. Tiffany: not submitted atleast 14 days ahead
6. **Motion to... Deny due to the request not being submitted at least 14 days prior**
  - a. **Cristina-** (4:39pm)
  - b. **Second: Richie-** (4:39pm)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

**iii. Russian Culture Club**

1. **Event Date:** March 8<sup>th</sup>, 2023
2. **Funding Line:** Student Orgs
3. **Description:** Food and Drinks for First Meeting
4. **Amount:** \$150
  - a. Desserts (Cakes, Pryaniki): \$90
  - b. Teas: \$12
  - c. Candy: \$12
  - d. Utensils: \$15

5. **Discussion/Questions:**
6. **Motion to... Fund in full**
  - a. **Cristina - (4:30)**
  - b. **Second: Lauren - (4:30)**
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

**iv. IEEE**

1. **Event Date:** March 10<sup>th</sup>, 2023
2. **Funding Line:** Academic Orgs
3. **Description:** Notion Workshop Pt.2
4. **Amount:** \$175
  - a. Carnitas Tacos: \$2.10 per Taco (x24)
  - b. Chicken Tacos: \$1.80 per Taco (x48)
  - c. Soda: \$6
  - d. Utensils: \$19
5. **Discussion/Questions:**
6. **Motion to...fund in full**
  - a. **Richie - (4:31)**
  - b. **Second: Cristina- (4:31)**
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

**v. Well Played: Gaming at Chapman & Asian Pacific Student Association**

1. **Event Date:** March 10th, 2023
2. **Funding Line:** Student Orgs
3. **Description:** Food for Smash Tournament (Sodexo)

4. **Amount:** \$223.95
  - a. Cheese Pizza: \$12.99 per Pizza (x8)
  - b. Pepperoni Pizza: \$12.99 per pizza (x8)
5. **Discussion/Questions:**
  - a. Tiffany: collaboration between two organizations
  - b. Cristina: fund for two clubs so relatively cheap!
6. **Motion to... Fund in full**
  - a. **Lauren-** (4:34pm)
  - b. **Second: Richie -** (4:34pm)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

vi. **Kids With Feet**

1. **Event Date:** March 12<sup>th</sup>, 2023
2. **Funding Line:** Student Orgs
3. **Description:** Equipment, Props, and Food
4. **Amount:** \$313
  - a. Bald Cap: \$11
  - b. Karaoke Mic: \$17
  - c. Food (Chipotle): ~\$12 per person (x15)
  - d. Grip Package: \$100
5. **Discussion/Questions:**
6. **Motion to...fund in full**
  - a. **Richie-** (4:36)
  - b. **Second: Cristina:** (4:36)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**

**Commented [GW3]:** rental equipment contracts need to be processed through student orgs in order for payment to be issued



**iv. Motion Passed**

**vii. American Chemical Society**

1. **Event Date:** March 14th, 2023
2. **Funding Line:** Academic Orgs
3. **Description:** Materials for Liquid Nitrogen Ice Cream for Pie Day
4. **Amount:** \$67.645
  - a. Ingredients, Toppings, Utensils
5. **Discussion/Questions:**
  - a. Cristina- giving back, fun events for STEM students
6. **Motion to...fund in full**
  - a. **Richie-** (4:37)
  - b. **Second: Cintya -** (4:37)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**

**iv. Motion Passed**

**viii. Accounting Society - 02**

1. **Event Date:** March 29th, 2023
2. **Funding Line:** Academic Orgs
3. **Description:** Food for Alumni Panel Event (Sodexo)
4. **Amount:** \$250
  - a. Baked Egg Rolls: \$1.94 per Roll (x25)
  - b. Mini Pizza: \$1.94 per Pizza (x25)
  - c. Beef Satay: \$2.54 per Satay (x30)
  - d. Coconut Chicken: \$2.54 per Chicken (x30)
5. **Discussion/Questions:**
  - a. Lauren: seems reasonable, and will be coming out of academic orgs
6. **Motion to... fund in full**

- a. **Richie- (4:46)**
- b. **Second: Cintya- (4:46)**
  - i. **Yes: Unanimous**
  - ii. **No: none**
  - iii. **Abstentions: none**
  - iv. **Motion Passed**

**ix. Chapman Red Cross - 01**

- 1. **Event Date:** April 1st, 2023
- 2. **Funding Line:** Student Orgs
- 3. **Description:** Food for April Meeting (Ding Tea)
- 4. **Amount:** \$160
  - a. Signature Milk Tea: \$5.45 per Tea (x15)
  - b. Lychee Tea: \$5.25 per Tea (x10)
- 5. **Discussion/Questions:**
- 6. **Motion to... Fund in full**
  - a. **Richie - (4:48)**
  - b. **Second: Cintya - (4:48)**
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

**x. Mason Dickerson (Individual Conference)**

- 1. **Event Date:** April 13th, 2023
- 2. **Funding Line:** Academic Orgs
- 3. **Description:** NCUR 2023
- 4. **Amount:** \$750
- 5. **Discussion/Questions:**
  - a. Cristina: popular conference and would be helpful to gain perspective

6. **Motion to...fund in full**

a. **Cristina** - (4:48)

b. **Second: Lauren** - (4:48)

i. **Yes: 4**

ii. **No: none**

iii. **Abstentions: 1 (Cintya)**

iv. **Motion Passed**

xii. **Chapman Red Cross - 02**

1. **Event Date:** May 1<sup>st</sup>, 2023

2. **Funding Line:** Student Orgs

3. **Description:** Food for May Meeting (Raising Canes)

4. **Amount:** \$200

a. Finger Tailgate: ~\$1.60 per Tailgate (x75)

b. Crinkle-Cut Fries: \$2.72 per Fry (x15)

c. Texas Toast: \$1.35 per Toast (x15)

5. **Discussion/Questions:**

6. **Motion to... Fund in full**

a. **Cristina** - (4:50)

b. **Second: Lauren** - (4:50)

i. **Yes: Unanimous**

ii. **No: none**

iii. **Abstentions: none**

iv. **Motion Passed**

xiii. **Isabella De La Torre (Individual Conference)**

1. **Event Date:** July 10<sup>th</sup>, 2023

2. **Funding Line:** Conference

3. **Description:** Frost School of Music in Salzburg

4. **Amount:** \$750

5. **Discussion/Questions:**

- a. Tiffany- We can't fund due to the fiscal year budget starting in May. This request needs to be voted on by the next allocations committee

6. **Motion to... Deny due to the conference taking place in the next fiscal year/budget**

- a. **Richie** - (4:53)
- b. **Second: Cristina**- (4:53)
  - i. **Yes: Unanimous**
  - ii. **No: none**
  - iii. **Abstentions: none**
  - iv. **Motion Passed**

xiii. **National Hellenic Student Association (NHSA)**

- 1. **Funding Line:** Student Orgs
- 2. **Description:** T-Shirts
- 3. **Amount:** \$260
  - a. \$26 per T-Shirt (x10)
- 4. **Discussion/Questions:**
  - a. Tiffany - We can only fund up to \$18 per T-Shirt, so we can only fund up to \$180
  - b. Cristina – Can we table to see if they have a cheaper alternative?

5. **Motion to... Table (ask for a different/cheaper alt)**

- a. **Cristina**- (4:54)
- b. **Second: Richie**- (4:54)
  - i. **Yes: Unanimous**
  - ii. **No: none**
  - iii. **Abstentions: none**
  - iv. **Motion Passed**

xiv. **Floor 13**

1. **Funding Line:** Student Orgs
2. **Description:** T-Shirts (to sell, not for profit)
3. **Amount:** \$900
  - a. \$12 per T-Shirt (x75)--Floor 13 will cover the remainder of the cost
4. **Discussion/Questions:**
  - a. Cristina: confusing document, not meant for profit but contradictions in document
  - b. Whitney: nothing is meant to be in violation of resale policy
5. **Motion to...table asking for more clarification regarding re-selling**
  - a. **Cristina-** (4:58)
  - b. **Second: Cintya-** (4:59)
    - i. **Yes: Unanimous**
    - ii. **No: none**
    - iii. **Abstentions: none**
    - iv. **Motion Passed**

xv. **Chapman Sports Broadcast Network**

1. **Funding Line:** Academic Orgs
2. **Description:** Gaffers Tape Case
3. **Amount:** \$549.30
4. **Discussion/Questions:**
  - a. Tiffany – Explore other, cheaper alternative options.
  - b. Cristina – Guitar Center usually has a cheaper alternative
5. **Motion to...table pending a cheaper alternative**
  - a. **Cristina-** (5:01pm)
  - b. **Second: Richie-** (5:01pm)
    - i. **Yes: Unanimous**
    - ii. **No: none**

Commented [GW4]: statement well under word count

**iii. Abstentions: none**

**iv. Motion Passed**

**VI. Adjournment – 5:02pm**

*a. Motion: Lauren– (5:01pm)*

*b. Second: Cintya– (5:01pm)*

**i. Yes: Unanimous**

**ii. No: none**

**iii. Abstentions: none**

**iv. Motion Passed**