CHAPMAN UNIVERSITY

ALLOCATIONS COMMITTEE MEETING AGENDA

WEDNESDAY, MARCH 15TH, 2023

I. **Call to Order – (4:04pm)**

   a. **Roll Call**

      i. **Present**: Cristina, Richie, Tiffany, Whitney, Greer, Lauren, Cintya

      ii. **Absent**: Pamela

   b. **Approval of Minutes**

      i. **Motion**: *(4:04) Cintya*

         1. **Second**: *(4:05) Richie*

   c. **Approval of Agenda**

      i. **Motion**: Lauren *(4:05)*

      ii. **Second**: Cintya *(4:06)*

II. **This Week's SGA Budget**

   a. **Academic Orgs:** $20,857.95

   b. **Career and Graduate** $ Currently in Progress

   c. **Academic Conference** $ Currently in Progress

   d. **General Conference:** $ Currently in Progress

   e. **Student Organizations:** $21,652.46

   f. **Co-Sponsorship:** $2,122.34

III. **Old Business**

      i. **Delight Ministries –** *(4:07)*

         1. **Event Date (if applicable)**: N/A

         2. **Description**: Semester Study Books (x48)

3. **Funding Line**: Student Orgs

4. **Amount**: $720

5. **Discussion/Questions:**

    a. **Tiffany–** Discussed that delight has not paid their invoice yet, as it is not due until the end of the semester for the 48 books. Payment due April 28th.

    b. **Whitney –** Should be good to go, as the invoice is not due yet.

6. **Motion to…Fund in full**

    a. **Cintya -4:10**

    b. **Cristina**: **–** *(4:10)*

        i. **Yes**: unamious

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

Commented [LT1]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT2]: Keep the statement that is applicable.

IV. **Funding Request Appeals**

V. **New Business**

    a. **Senate Requests (Requests that are $1000+)**

        i. **American Chemical Society –** *(4:10)*

            1. **Event Date (if applicable)**: N/A

            2. **Description**: T-Shirts for ACS

            3. **Funding Line**: Academic Orgs

            4. **Amount**: $1,857

            5. **Discussion/Questions:**

                a. **Tiffany–Can only fund up to $1800, because only $18 for a shirt, Schmid might be giving $500.**

                b. Lauren – We can only fund $1800, asking for full funding from SGA as they await Schmid's response.

c. Tiffany – Noted the word count, too short.

d. Whitney – suggested to ask for a personal statement, so we can have more clear answers for funding.

e. Cintya suggested funding it on the contingency that they do the personal statement

f. Tiffany acknowledged that they only have 89 members but requested 100

g. Lauren suggested tabling, but we could fund in partial.

h. Cristina brought up the point that if they are requesting such a large sum of money, they should have more explanation and a personal statement

6. **Motion to recommend to…Table**

   a. **Cristina–** *(4:16)*

   b. **Second**: Richie **–** *(4:16)*

      i. **Yes**: unanimous

      ii. **No**: XXX

      iii. **Abstentions**: XXX

      iv. Motion Passed / Motion Failed.

ii. **South Asian Student Association–** *(4:16)*

1. **Event Date (if applicable)**: March 31, 2023

2. **Description**: Holi Festival of Colors

3. **Funding Line**: Student Orgs

4. **Amount**: $1,000

5. **Discussion/Questions:**

   a. **Cintya** mentioned they got $500 from CCC, as event will cost $2000 total

   b. **Tiffany**- Have done fundraisers to get money themselves, have not purchased shirt yet

   c. **Lauren** liked that they looked in other places for funding

Commented [LT3]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT4]: Keep the statement that is applicable.

6. <mark>**Motion to recommend to...Fund in Full**</mark>

    a. **Richie–** *(4:19)*

    b. **Cristina:–** *(4:19)*

        i. **Yes**: unamious

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

> **Commented [LT5]:** either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

> **Commented [LT6]:** Keep the statement that is applicable.

iii. <mark>**Chapman University Economics Society –** *(TIME)*</mark>

1. **Event Date (if applicable)**: **March 29, 2023**

2. **Description**: Guest Speaker (Cane's)

3. **Funding Line**: Academic Orgs

4. **Amount**: $131.46

5. **Discussion/Questions:**

    a. Richie– Guest speaker event and cheaper than other food that has been funded in the past

6. <mark>**Motion to recommend to...Fund in full**</mark>

    a. **Cintya–** *(4:25)*

    b. **Richie –** *(4:25)*

        i. **Yes**: unamious

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

> **Commented [LT7]:** either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

> **Commented [LT8]:** Keep the statement that is applicable.

b. **Requests that are under $1,000:**

i. <mark>**Megan Badgley–** *(4:20)*</mark>

1. **Event Date (if applicable)**: **March 13, 2023**

2. **Description**: GRE

3. **Funding Line**: Career and Graduate (Academic Orgs)

4. **Amount**: $220

5. **Discussion/Questions:**

  a. **Tiffany–** explained she submitted the wrong check request form and it would have been done in time

  b. **Whitney**- said she should be good to go

6. <mark>**Motion to…Fund in full**</mark>

  a. **Lauren–** *(4:21)*

  b. **Richie**: **–** *(4:21)*

   i. <mark>**Yes**</mark>: unamious

   ii. **No**: XXX

   iii. **Abstentions**: XXX

   iv. Motion Passed / Motion Failed.

ii. <mark>**Chapman Society of Women Engineers – *(4:25)***</mark>

1. **Event Date (if applicable)**: **March 30, 2023**

2. **Description**: Food and Snacks for Notion Workshop

3. **Funding Line**: Academic Orgs

4. **Amount**: $94.39

5. **Discussion/Questions:**

  a. **Tiffany – requesting from target and little caesars**

  b. **NAME** - XXX

6. <mark>**Motion to…Fund in Full**</mark>

  a. **Richie–** *(4:26)*

  b. **Second**: **Lauren–** *(4:26)*

   i. <mark>**Yes**</mark>: unanimous

   ii. **No**: XXX

   iii. **Abstentions**: XXX

   iv. Motion Passed / Motion Failed.

iii. <mark>**Pre-PA Club – *(4:27)***</mark>

1. **Event Date (if applicable)**: **March 31, 2023**

2. **Description**: Pre-PA Field Trip (Subway)

3. **Funding Line**: Academic Orgs

Commented [LT9]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT10]: Keep the statement that is applicable.

Commented [LT11]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT12]: Keep the statement that is applicable.

4. **Amount**: $232.56

5. **Discussion/Questions:**

    a. **Lauren –** wished they had a longer in-depth description for why they wanted food, however she would still be in favor of funding. Perhaps note that in the acceptance email to have a thorough request

    b. **Whitney**- we can always table and get more information because the personal statement is limited

6. **Motion to…Fund in full**

    a. **Richie–** *(4:29)*

    b. **Second**: **Cristina–** *(4:29)*

        i. **Yes**: unanimous

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

iv. **Chapman Chess Club –** *(4:29)*

1. **Event Date (if applicable)**: **March 31, 2023**

2. **Description**: Food for next Tournament (Panda Express)

3. **Funding Line**: Student Orgs

4. **Amount**: $210.98

5. **Discussion/Questions:**

    a. **Tiffany –** not at 400-word limit, very short

    b. **Whitney**- raised questions: is this open to all? Only club members? Why only 30 members, when there is over 160 members

    c. **Lauren –** we need to fund timers more than we need to fund food, however there is a precedent of expectation rom past funding from food

    d. **Cintya/Richie** - discussed how we would reject if we do

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Commented [LT13]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT14]: Keep the statement that is applicable.

e. **Cintya** – perhaps because of the open letter we should enforce the word count more, to be consistent

f. **Lauren** - wants to see past request, they only had around 100 words in previous request

g. **Tiffany** – after spring break we should really enforce 450-500 words, and speak to student orgs – nearing a steeper budget we need to know what we are funding

h. **Lauren** – would we consider moving down requests over $1000? And then amounts over be that word limit?

i. **Whitney** – perhaps we can give a guideline for something we are looking for

j. **Richie** – add to the prompt, explain how it will help the chapman community, etc.

k. **Whitney** – will update funding application over break

6. <mark>**Motion to...Fund in full**</mark>

    a. **Lauren–** *(4:39)*

    b. **Second**: **Richie–** *(4:39)*

        i. **Yes**: unnimous

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

> **Commented [LT15]:** either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

> **Commented [LT16]:** Keep the statement that is applicable.

<mark>*v.* **Sam Andrus –** *(4:40)*</mark>

1. **Event Date (if applicable)**: **April 7, 2023**

2. **Description**: WPSA: Western Political Science Association Conference 2023

3. **Funding Line**: Conference (Academic Orgs)

4. **Amount**: $405

5. **Discussion/Questions:**

a. **Tiffany –** Wilkinson has funded $500 already, coming oua of academic orgs because he is presenting

b. - XXX

6. <mark>**Motion to...Fund in Full**</mark>

    a. **Lauren–** *(4:41)*

    b. **Second**: **Richie–** *(4:41)*

        i. **Yes**: unanimous

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

> **Commented [LT17]:** either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

> **Commented [LT18]:** Keep the statement that is applicable.

vi. <mark>**Kawai Kapuni –** *(4:42)*</mark>

1. **Event Date (if applicable)**: **April 9, 2023**

2. **Description**: Model United Nations

3. **Funding Line**: Conference (Academic Orgs)

4. **Amount**: $544.45

5. **Discussion/Questions:**

    a. **Tiffany –** money goes towards flights

    b. **Lauren –** well under the maximum, but great letter of rec

    c. **Whitney** – high GPA with hard course load

6. <mark>**Motion to...Fund in Full**</mark>

    a. *Cintya–* *(4:44)*

    b. **Second**: Richie– *(4:44)*

        i. **Yes**: unanimous

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

> **Commented [LT19]:** either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

> **Commented [LT20]:** Keep the statement that is applicable.

vii. <mark>**American Classics in Literature –** *(4:44)*</mark>

1. **Event Date (if applicable)**: **N/A**

2. **Description**: Books

3. **Funding Line**: Academic Orgs
4. **Amount**: $865
5. **Discussion/Questions:**
   a. **Lauren –** want the extra $100 for undisclosed food budget – suspicious, fund in partial and only do books, choose what books they are getting, average funding is weird.
   b. **Whitney**- Have funded specific books in the past
   c. Lauren – three different titles per members, but did not include the other two books
6. **Motion to…Deny**
   a. **Lauren –** *(4:46)*
   b. **Second**: **Cristina–** *(4:47)*
      i. **Yes**: unanimouis
      ii. **No**: XXX
      iii. **Abstentions**: XXX
      iv. Motion Passed / Motion Failed.

viii. **Chapman Chess Club –** *(4:47)*
1. **Event Date (if applicable)**: **N/A**
2. **Description**: Timers
3. **Funding Line**: Student Orgs
4. **Amount**: $247.80
5. **Discussion/Questions:**
   a. **Lauren –** they only have 12 and with expected attendance over 30 per tournament, however we need more information for future requests due to short statement
   b. **NAME** - XXX
6. **Motion to…Fund in Full**
   a. **Richie –** *(4:48)*
   b. **Second**: **Cintya–** *(4:48)*

Commented [LT21]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT22]: Keep the statement that is applicable.

       i. **Yes**: unanimous

       ii. **No**: XXX

       iii. **Abstentions**: XXX

       iv. Motion Passed / Motion Failed.

ix. **Lambda Pi Eta –** *(TIME)*

    1. **Event Date (if applicable)**: **April 5, 2023**

    2. **Description**: Raising Canes food for Event (Meet Your Professors)

    3. **Funding Line**: Academic Orgs

    4. **Amount**: $194.03

    5. **Discussion/Questions:**

       a. **Whitney –** they could have been voted on the 29th because they did not submit for funding on time

       b. **Richie –** Agree that we should fund because it would be a bad look after open letter even though we could delay

       c. **Whitney** – as long as it's an internal event however they want non com members to come, meaning they do need sodexo approval

          i. If its open to all students sodexo needs to approve

    6. **Motion to...Fund in Full Contingent on Sodexo's approval**

       a. **Lauren–** *(4:55)*

       b. **Second**: **Cintya–** *(4:55)*

          i. **Yes**: unanimous

          ii. **No**: XXX

          iii. **Abstentions**: XXX

          iv. Motion Passed / Motion Failed.

x. **Noelle Habashi –** *(4:56)*

    1. **Event Date (if applicable)**: **May 26, 2022**

    2. **Description**: RICA

    3. **Funding Line**: Academic Orgs (Career and Graduate)

4. **Amount**: $171

5. **Discussion/Questions:**

    a. **Tiffany –** The test was taken last year.

    b. **Whitney**- they have come to talk to Whitney about this, applied and approved last year but never got paid, but never communication from last allocations to new allocations. Needs clarification

6. <mark>**Motion to...Table**</mark>

    a. **Cintya–** *(4:57)*

    b. **Second**: **Richie–** *(4:57)*

        i. **Yes**: unanimous

        ii. **No**: XXX

        iii. **Abstentions**: XXX

        iv. Motion Passed / Motion Failed.

> **Commented [LT27]:** either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

> **Commented [LT28]:** Keep the statement that is applicable.

xi. <mark>**Research and Development Club –** *(TIME)*</mark>

1. **Event Date (if applicable)**: **March 30, 2023**

2. **Description**: RnD Pizza

3. **Funding Line**: Academic Orgs (Career and Graduate)

4. **Amount**: $45

5. **Discussion/Questions:**

    a. **Tiffany**-

    b. **Lauren**- $45 for 4 pizzas, pretty reasonable but short statement, good reason

    c. **Whitney** – set a general food budget for the year potentially so we don't have constant requests

    d. **Cintya** – email them to be careful with deadlines

6. <mark>**Motion to...Fund in Full**</mark>

    a. **Richie–** *(4:59)*

    b. **Cristina**: **NAME –** *(4:59)*

            i. **Yes**: unanimous

           ii. **No**: XXX

          iii. **Abstentions**: XXX

          iv. Motion Passed / Motion Failed.

    c. **Renewal of the Allocations Email Templates - (5:00)**

        i. **Tiffany –** email template so if we deny a request, it is clear

        ii. **Whitney –** do those standards templates before next meeting

VI. **Adjournment – (5:00)**

    a. **Motion**: Cintya– *(5:01)*

    b. **Second**: Cristina– *(5:01)*

            i. **Yes**: unamious

           ii. **No**: XXX

          iii. **Abstentions**: XXX

          iv. Motion Passed / Motion Failed

Commented [LT29]: either put: 1) **Unanimous** OR 2) the number of people that voted yes, and who

Commented [LT30]: Keep the statement that is applicable.