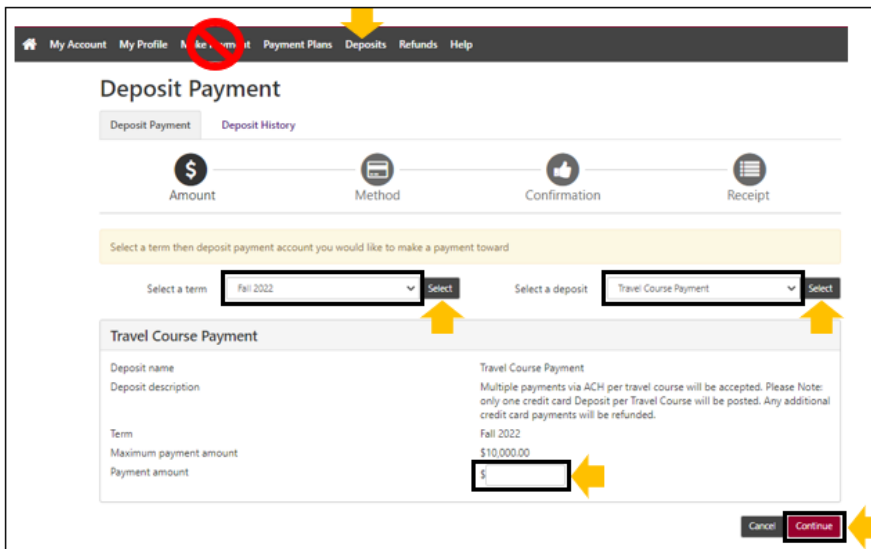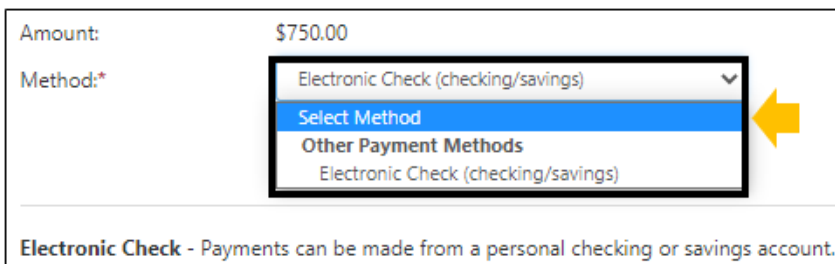# CHAPMAN UNIVERSITY

How to Make a Travel Course Payment

Failure to follow the steps below will result in your Travel Course payment being misapplied as a regular tuition payment

- ➤ Access ePay
  - • Students Login to the [Student Center](#)
    - o From the **Student Center Homepage** select **Financial Account**
    - o Select **Make an eDeposit**
    - o Click the **Pay your eDeposit** button
  - • Panther Partner Authorized Users login to [ePay](#)
- ➤ From the **Deposits** tab select:
  - • A **Term** from the drop down menu, click **select**
  - • A **Deposit**: Travel Course Payment, click **select**
  - • Input the **Payment amount**
  - • **Continue**

- ➤ Select **Payment Method**
  - • NOTE: Electronic check only. No credit/debit cards accepted
- ➤ Input requested **Payment Information, Continue**
- ➤ Read and Accept **ACH Payment Agreement, Continue**
- ➤ Review payment information and **Submit Payment**

Center for Global Education   714-997-6830   GlobalEd@chapman.edu
Cashiers Office   714-997-6838   ePay@chapman.edu